

Ministry of Education

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August 20, 2008

Anchuan Jiang, Principal
Ontario International College
4580 Dufferin St, Suite 600
Toronto, ON M3H 5Y2

Dear Anchuan Jiang,

The *Private School Inspection Report* covering the secondary school courses offered for credit in school year 2007-2008 is attached. The *Report* provides an assessment of the school's compliance with appropriate Ministry of Education policies and indicates the extent of your authority to grant credits towards the Ontario Secondary School Diploma.

If you have any questions about the *Report*, please contact the inspecting supervisory officer directly.

Sincerely,

A handwritten signature in black ink that reads "Rita Waller".

Rita Waller
Coordinator, Private Schools and Attendance

c.c. Nancy Gilbert, Toronto and Area Regional Office



**MINISTRY OF EDUCATION
PRIVATE SCHOOL INSPECTION REPORT
2007-2008**

The purpose of the Ministry of Education’s inspection of a private school is to ascertain whether the standard of instruction in courses leading to Ontario Secondary Diploma (OSSD) is satisfactory. This means that the structure of the courses, the quality of the teaching, and the work of the students must be sufficiently consistent with the Ministry of Education’s curriculum guidelines and appropriate policy documents.

The Ministry of Education’s inspection report is based on interviews with the principal and other school staff, on discussions with teachers, on visits to the classrooms, on observation, and on examination of school documents and records of students’ work.

School	Ontario International College	School BSID Number	666777
Address	4580 Dufferin St, Suite 600, Toronto, ON M3H 5Y2		
Campus, if applicable			
Principal	Mr. Anchuan Jiang		
Phone	(416) 739 1888		
E-mail	adm@oicedu.ca		
Web Site	www.oicedu.ca		

Total Student Enrolment in Credit Courses: 14

Grade 9		Grade 10	
Grade 11	4	Grade 12	10
Date of Previous Inspection		March 10, 2004	
Previous Inspecting Supervisory Officer		Carolyn Anco & Catherine Keating	
Date of Inspection		July 17, 2008	
Inspecting Supervisory Officer		Royal Piché	

School Description – The Ontario International College is an international school for students interested in earning credits toward the OSSD or six credits in order to obtain admission to a post-secondary institution in Canada. Most of the students have previously obtained a secondary school diploma in China.

ITEM	Yes "X"	No "X"	Does not apply "X"	Comments
The school has addressed the Action Items from the previous inspection report in a satisfactory manner.			X	The school was last inspected in 2004 when the school operated under the name of the Ontario Institute of Technology.
The school addressed the Recommendations from the previous Inspection Report in a satisfactory manner.			X	
The school submitted its previous statistical report to the ministry.		X		The school was to complete its data submissions by the end of the summer. If necessary, the Principal may contact the Information Management Branch at onsis_sison@ontario.ca or by calling OnSIS at 416-212-6366 or 1-888-275-5934
School Policies, Practices, Procedures, and Record Keeping				
Course Calendar The Course Calendar contains complete, detailed, accurate, and up-to-date information about diploma requirements and the programs and courses offered by the school.		X		Refer to issues in this report.
Community Involvement 1. The school establishes a procedure for approval and recording of community involvement activities.	X			
2. The school retains appropriate documentation for community involvement activities.			X	

ITEM	Yes "X"	No "X"	Does not apply "X"	Comments
Ontario Secondary School Literacy Course (OSSLC) The school establishes a procedure for offering the OSSLC.	X			
Substitutions 1. There is an established procedure for the substitution of compulsory courses.	X			
2. There is appropriate documentation in the OSR for substitutions of compulsory courses.			X	
3. Substitutions are indicated with an "x" on the OST.			X	
“Reach Ahead” Credits 1. There is an established procedure for the supervision of elementary students who take secondary “reach ahead” credits.			X	
2. There is appropriate documentation in the OSR for elementary students who "reach ahead" to take secondary courses.			X	
Prerequisites 1. There is an established procedure for waiving prerequisites.	X			
2. There is appropriate documentation in the OSR when prerequisites are waived.			X	
Attendance There is an established policy regarding student attendance and a procedure for recording student absences.	X			
PLAR 1. There is an established procedure for awarding credit equivalencies.	X			
2. There is a copy of the equivalency assessment in the OSR.			X	
3. There is an established procedure for students who wish to challenge courses.			X	

ITEM	Yes "X"	No "X"	Does not apply "X"	Comments
Independent or Private Study 1. There is an established procedure for offering independent or private study.			X	
2. Records are retained for students involved in independent or private study.			X	
Course Outlines Course outlines are on file and up to date.		X		Refer to issues in this report.
Music Certificates Copies of certificates are on file for programs in music taken for credit outside the school.			X	
Hours for Credits All credit courses are scheduled for a minimum of 110 hours and documented on the school's timetable.	X			
Locally Developed Course There is documentation of Ministry of Education approval of locally developed courses.			X	
Classroom Practices: Assessment and Evaluation of Student Achievement				
Assessment and evaluation strategies are based on the provincial curriculum expectations.	X			
Assessment and evaluation strategies are based on the achievement level descriptions and categories in the achievement chart.	X			
Assessment and evaluation strategies are varied in nature, administered over a period of time and designed to provide opportunities for students to demonstrate the full range of their learning.	X			
70% of the grade is based on evaluations conducted throughout the course, with special consideration being given to more recent evidence of achievement.	X			
30% of the grade is based on a final evaluation, in a form suitable to the course content.	X			

ITEM	Yes "X"	No "X"	Does not apply "X"	Comments
School Record Keeping: Ontario Student Records (OSR)				
The school has documented policies and procedures for the establishment, maintenance, use, retention, transfer, and disposal of OSR.	X			
Information is recorded correctly on the OSR Folder.	X			
Report cards are filed for each reporting period.	X			
The type of information stored in the documentation file is appropriate.		X		Refer to issues in this report.
Ontario Student Transcript The school initiates, maintains, issues, and stores an OST for every student enrolled in accordance with the <i>Ontario Student Transcript Manual, 2007</i> .			X	School will issue first OST at the end of the semester.

RECOMMENDATIONS	
ISSUE(S)	RESOLUTION
School Course Calendar (OSS 5.3.1)	Add information regarding procedure for the substitution of compulsory courses. Add explanation of the course coding system. Information relating to the OSR and the OST should be clear and concise. Statements indicating that the principal, parents or students can ask the appropriate supervisory officer from the Ministry to review matters regarding the OSR and/or OST should be removed. A Credit Recovery Program is not applicable to private schools, therefore any reference relating to the school offering such a program should be deleted.
Course Outlines (OSS 7.1.1.)	Ensure that the outline of the course content includes a brief description for each unit.
The Ontario Student Record (OSR) – Documentation File - 3.4	Review and maintain information in the documentation file according to the OSR Guideline.
AUTHORIZATION TO GRANT CREDITS	
X	The principal is authorized to grant credits.
	The principal is not authorized to grant credits.
	It is recommended that the school be inspected in school year 2008/09.